

25.97

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 23 JUNE 2025 AT THE SCOUT HEADQUARTERS, HALL LANE, LATHOM COMMENCING AT 7.30 p.m.

25.98

PRESENT: Councillors A Beckett (Chair), E Pope, I Fairclough, A Sherman and Parish Clerk D Abram attended, Councillors Gordon and Hesketh plus 4 residents.

25.99

TO RECEIVE APOLOGIES

Apologies were received and accepted from Councillors H Shaw, M McDonnell and L McDonnell

25.100

COUNCILLORS TO DECLARE AN INTEREST IN ISSUES FOR DISCUSSION

Councillor Pope declared an interest in all the planning items.

25.101

TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 MAY 2025

It was resolved that the Minutes of the Parish Council Meeting held on 19 May 2025 should be approved and signed by the Chair.

25.102

ISSUES RAISED BY MEMBERS OF THE PUBLIC

Three members of the public attended the meeting to discuss the following items:-

Best Kept Village 2025 Entry

The Resident had noticed our entry to the Best Kept Village competition from the noticeboard in Briars Lane and provided previous certificates awarded to Lathom Parish Council.

Street Maintenance

The Resident and the Councillors discussed previously advised work that had been brought up in 2024 relating to road signs to be repaired in Bleak Lane and Meadow Lane which had been reported via Love Clean Streets who have reviewed the pictures provided and deemed no work was necessary.

The Resident mentioned about the green maintenance needed to the land near the Historic Latham sign in Briars Lane and near to the seat in Meadow Lane and the Councillors agreed to this being resolved.

In general terms regarding areas that require tidying up, it was agreed that Councillor A Beckett would contact Adrian Owens to discuss the green maintenance aspect within the Lathom boundaries.

Planning Application 2025/0440/FUL

Two residents attended the meeting to discuss this planning application and expressed their concerns regarding the access road to the proposed development (shared access), drainage solutions especially regarding foul waste, possible flooding to low lying property and lack of privacy.

25.103

PLANNING

Applications to be considered:

- a. 2025/0367/FUL – The Ship Inn, 4 Wheat Lane, Lathom, Ormskirk, Lancashire – Retrospective application for wastewater drainage remedial and improvement works (comment deadline extension to 27 June 2025). Agreed a comment to be submitted to the Planning Department.
- b. 2025/0440/FUL – Office Building At, Lower Park Farm, Hall Lane, Lathom, Lancashire – Demolition of existing office building and erection of a detached residential dwelling (comment deadline 27 June 2025). Agreed a comment to be submitted to the Planning Department.
- c. 2025/0465/FUL – 2 Pear Tree Mews, Lathom, Ormskirk, Lancashire, L40 5WD – Single storey rear extension. Para-pit fibre glass roof with stone capping and raised lantern style roof with no glazing (comment deadline 27 June 2025). Agreed a comment to be submitted to the Planning Department.
- d. No additional application to consider at this meeting.

25.104

HOSCAR MOSS – RESTRICTED BYWAY MODIFICATION ORDER 2025

Currently the road is not large enough to be a restricted byway due to newly erected fencing by a resident.

25.105

COMPLETE YEAR END 2024/2025 AGAR FORM

Parish Clerk D Abram advised that the year end results had been passed by Sue Edwards, Internal Auditor provided by LALC and the AGAR was duly completed and approved by the Chair and Parish Clerk D Abram.

25.106

CIL MONIES

Parish Clerk D Abram advised that the legal documentation to confirm that the land in Ring O Bells Lane can be developed promised for week commencing 19 May 2025 is still not available.

Following contacting a number of contractors only one contractor has provided a quotation and details have been provided to the Councillors and further discussions will take place at the July 2025 meeting with regard to the project.

The Parish Clerk will meet with the Treescape representative to discuss the option of providing free fruit trees and stakes, etc and will report back to the July 2025 meeting.

The CIL money awarded following the redevelopment of the Spar Garage Lathom have now been received.

25.107

ONLINE BANKING UPDATE

Parish Clerk D Abram advised that confirmation of our application has been received and some further documentation together with the deposit of £500 has been asked for and will be resolved in the next couple of weeks.

25.108

COUNCILLOR VACANCY

Parish Clerk D Abram advised that the proposed new Councillor has provided a photograph for the website but the letter of application and completed Register of Interests Form is yet to be

received and upon the receipt of these and the approval by the Councillors at the next available meeting will complete the formalities for appointed the new Councillor.

25.109

SPID CAMERA AND SPEEDING IN THE AREA

It was agreed that the data analysis aspect discussion will be deferred to the next meeting due to Councillor M McDonnell not attending this meeting.

The Councillors agreed the 3 year contract with the providers of the SPID camera.

25.110

LATHOM PARISH COUNCIL WORKING GROUP

It was agreed that further information is required before decisions can be made at the next meeting in relation to the final questionnaire contents, printing costs for both the questionnaire and the envelopes plus the Royal Mail Business Reply.

25.111

PARISH MATTERS

Ormskirk Lodge North (Park) & Wall

Parish Clerk D Abram to give a verbal update of the reply from the owner at the meeting.

Street Furniture Maintenance

Parish Clerk D Abram to contact I Waite with regard to the survey of the street furniture which is to include a full breakdown of maintenance required together with the price in each case for the Councillors to discuss and agree which items are to be maintained.

PROW Maintenance

Councillor Sherman confirmed that's the previous maintenance work had been carried out. The Councillors agreed that further maintenance work is to be completed by G Snape and Councillor Sherman to arrange for this work to be scheduled with regard to Briars Lane (near the historic Lathom sign) and near to the seat in Meadow Lane.

Councillor Fairclough to obtain quotations with regard to the PROW maintenance and bring back to the July 2025 meeting.

Daisy Lane Pavement Maintenance

A resident who lives in Daisy Lane has contacted the Parish Clerk D Abram with regard to the recent pavement maintenance work carried out. The Councillors advised that it was not that Parish Council that carried out the work but West Lancashire District Council.

Repair to fence in Briars Lane

The Councillors have agreed to keep this item on the agenda with a view to possibly contacting the owner with regard to the gap in the fence and concerns regarding access to Briars Brook.

Website

Parish Clerk D Abram advised the Councillors that there is currently a problem with the website and S Robinson is currently working on a solution to resolve the issue. There is no maximum fee agreed to resolve the issue but the urgency of resolving the issue as quickly as possible has been stressed to S Robinson.

Parish Clerk – Hours

It was agreed to leave this until the July 2025 meeting when more Councillors are available to discuss the subject.

Laptop – Upgrade to Windows 11

Parish Clerk D Abram advised that the laptop needs to be upgraded to Windows 11 in advance of 25 October 2025 when security updates for the current Windows 10 ceases. K C Computers have advising the cost for doing so is £55 plus VAT and have also recommended increasing the hard drive memory and this will be a further £55 plus VAT i.e. a total of £110 and this was agreed by the Councillors.

25.112

OPSTA RENEWAL

The Councillors agreed to renew the donation with OPSTA.

25.113

FINANCE

The following accounts was passed for payment in April 2025:

Ormskirk District Scout – Hall Hire	002098	£ 24.00
Diane Abram salary – June 2025	002099	£275.64
Stationery		£ 5.00
X2 trips to K C Computers for them to review upgrading laptop to Windows 11 (4 miles @ 45p per mile)		£ 1.80
Travel to land in Ring O Bells Lane to meet Contractor (3 miles @ 45p per mile)		£ 1.35
Travel to drop of paper records to Internet Auditor (22 miles @ 45p per mile)		£ 9.90
June 2025 Noticeboard to put up Byway Notice (3 miles @ 45p per mile)		£ 1.35
June 2025 Monthly Meeting (6 miles @ 45p per mile)		<u>£ 2.70</u>
		£297.94
PAYE June 2025	002100	£ 68.80
G Snape for PROW Maintenance	002101	£ 85.00
OPSTA Donation	002102	£10.00
Elancity (SPID camera extended warranty)	002103	£238.80
Sue Edwards (Internal Auditor)	002104	£150.00

25.114

NEXT MEETING DATE

The next Lathom Parish Council Meeting will be held at 7.30 p.m. on Monday 27 July 2025.

The meeting closed at 9.20 p.m.

Signed.....