

## LATHOM PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 27<sup>TH</sup> MARCH 2023 AT THE  
SCOUT HQ, HALL LANE LATHOM AT 7.30PM

PRESENT: PARISH COUNCILLORS: A BECKETT (IN THE CHAIR)

MS M GORST

MRS E MCDONNELL

M MCDONNELL

E POPE

MRS A SHERMAN

Mrs I M O'Donnell (clerk)

22.126. APOLOGIES: Councillors: Mrs H Shaw, I Fairclough

22.127. MINUTES

The minutes of the meeting held on 27<sup>TH</sup> February 23 were discussed, however some issues were raised at this point which need amending so the March minutes were not signed by the chairman. Bring to April meeting.

IMOD

22.128 ADJOURNMENT – To allow a period of public discussion

No members of the public were present

22.129. PLANNING The following comments were submitted to WLBC 2023/0062/FUL- Demolition of 2 existing detached dwellings and the erection of 1no family eco-home' Shakelady Hey, Sandy Lane.

"Lathom Parish Council would ask that Officers ensure that the PROW footpath is maintained in its current location and will not be interfered with during the construction process. We also ask that all trees and hedges are protected"

22.130. FINANCE

The following accounts were passed for payment:

- |  |         |
|--|---------|
| 1. Mrs I M O'Donnell (clerk nett salary March £330.50)( phone calls £5.60)<br>(excess mileage to pick up cheque book E Pope £5.85) | £341.95 |
| 2. Ormskirk Scouts (hall hire)   | £24.00  |
| 3. HMRC (clerks PAYE)  | £235.40 |
| 4. Rawsthornes (grass cutting)   | £164.00 |

5.petty cash top up	£34.10
6.Best Village entry fee	£25.00
7.Yates Landscapes (SPID)	£86.40
8.I Waite (maintenance)	£155.00

Councillor Pope requested the clerk bring the last 2 years accounts to the next meeting

IMOD

#### 22.131. ANNUAL ACCOUNTS

To discuss appointing Internal Auditor.

After discussion it was agreed to appoint Mrs N Rigby to carry out the internal audit. The clerk to arrange.

IMOD

#### 22.132.CORONATION OF KING CHARLES THE THIRD

To consider ideas for the parish contribution to events in the parish.

Various ideas were discussed and it was agreed either a tree or a bench would be suitable. However, we had also received funds in memory of Ken Vincent so we could consider placing both on the public open space at Ring O’Bells. ALL

#### 22.133.BEST KEPT VILLAGE

It was agreed we would enter again this year and the clerk had checked with all the areas entered this year and all agreed to enter again. We just need to check with Taylors Farm for their agreement.

IMOD

#### 22.134. PARISH “YOU ARE HERE” MAP

I Waite had also removed the display boards and Map and has started on the repair. The clerk is in contact with Tim Hodge at WLBC who is looking through their maps that might be suitable to enlarge to fit the frame when it’s finished.

IMOD/IW/WLBC

#### 22.135. PROW.

We are hoping to obtain a contractor to carry out the strimming and other PROW work but the PROW team are insisting that all contractors have Public Liability Insurance. I Waite has been doing the strimming in addition to the work on the street furniture since the PROW Grants were re-instated 3 years ago but he doesn’t have Public Liability as he doesn’t need it for this work and he wants to cut down his workload.

Problems still exist at LCC with the finance system so payment for 22-23 has been delayed. We will apply for the 2023-24 grants as normal. 2022-23 grants can be carried over to 23-24 when received. IMOD

The clerk was asked to contact the PROW team and repeat the order for one new wooden footpath sign and we will arrange to replace the damaged one  
IMOD

22.136. SPID (Speed indicator device) The SPID is now in place and working well. Ian Yates to move around the 3 sites every 4 months.

Councillor Beckett reported that the draft contract had been drawn up he passed a copy to all councillors for their comments at next meeting. Once agreed the contract to be signed by Ian Yates, Chairman Andrew Beckett, and clerk I O'Donnell.  
AB/IY/IMOD

22.137. NEWSLETTER

Martin and Liz had received some memories, photographs and information from people and are busy working to put them together in a draft newsletter which they would forward to members for final agreement before printing.

ALL/IMOD

Councillor Ms Gorst left the meeting at 8.30pm

22.138 WEB SITE

The clerk reported that she had received help from Stuart Robinson to access the web page and how to add items but so far she has not had time to add anything to date. The clerk explained her contracted hours were 25 hours a month which is less than an hour a day. After discussion it was agreed that the updating of the web site would be carried out by Councillor Mrs Shaw. The clerk would forward all minutes and notices to Mrs Shaw. IMOD/HS

22.139. WLBC Minutes

Councillor Pope reported regarding the May Elections and how the Borough Councillors will be reduced from 54 to 45. Each ward will have 3 councillors and voters will have 3 votes to cast in each Ward.

22.140. PARISH MATTERS (For information only)

None

The date of the next meeting Monday 24<sup>th</sup> April 2023

The meeting closed at 9.35pm

signed ..........Chairman