

25.115

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 28 JULY 2025 AT THE SCOUT HEADQUARTERS, HALL LANE, LATHOM COMMENCING AT 7.30 p.m.**

25.116

**AGM – APPOINT CHAIR AND VICE CHAIR**

Councillor A Beckett nominated Councillor H Shaw as Chair for the current year and this was seconded by all Councillors in attendance at the meeting.

Councillor H Shaw nominated Councillor A Beckett as Vice Chair for the current year and this was seconded by all Councillors in attendance at the meeting.

25.117

**PRESENT:** Councillors H Shaw (Chair), A Beckett, E Pope, I Fairclough, M McDonnell, L McDonnell, S Maitland, County Councillor A Owens, Councillor P Hesketh and 3 residents.

25.118

**TO RECEIVE APOLOGIES**

Apologies for non-attendance were received from Councillor A Sherman.

25.119

**COUNCILLORS TO DECLARE AN INTEREST IN ISSUES FOR DISCUSSION**

Councillor Pope declared an interest in all the planning items.

25.120

**SHEILA MARTLAND TO BE FORMALLY APPOINTED AS A PARISH COUNCILLOR**

All Councillors voted and agreed to formally appoint Sheila Martland as a Parish Councillor.

25.121

**TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23 JUNE 2025**

It was resolved that the Minutes of the Parish Council Meeting held on 23 June 2025 should be approved and signed by the Chair.

25.122

**ISSUES RAISED BY MEMBERS OF THE PUBLIC**

Three members of the public attended the meeting to discuss the following items:-

Ormskirk North Lodge

A resident raised issues with regard to maintenance to the listed building and the shrubs surrounding the property which were causing sight issues for the entrance to and from the Lathom Chapel area for residents and visitors. It was confirmed to the resident that with regard to the listed building the Parish Council have been in contact with the owner regarding the maintenance that is required to ensure that listed building does not fall into further dilapidation.

Daisy Lane

Two residents from Daisy Lane are concerned at the number of speeding vehicles going down the road from residents and general vehicles. Concern has been raised that it is not totally clear what the speed limit is down the road which is actually 30 mph but access from both ends of Daisy Lane have faster speed limits and therefore general traffic are going at this speed or more.

The Speed Assessment Unit at Lancashire County Council are to be contacted to see if they can assist with additional signage or 30 mph signs.

It was also agreed by the Councillors that enquiries would be made by Councillor M McDonnell as to where the SPID camera poles could be located. Parish Clerk D Abram to be shown the agreed location and permission sought from the Speed Assessment Unit at Lancashire County Council.

It was also agreed that the next Newsletter should contain an article with regard to increasing number of speeding vehicles on Lathom roads and how to report the same.

Councillor E Pope has recently been contacted by the police with regard to speeding on the roads in Lathom and he will refer the matter to them as well.

25.123

### **PLANNING**

#### **Applications to be considered:**

- a. 2025/0576/ADV – Spar (UK) Ltd, Briars Lane Garage, 192 Briars Lane, Lathom, Ormskirk – 11 No. Store signs on external of retail store - no comment to be made.
- b. 2025/0545/LDC – Pear Tree Cottage, Lowry Hill Lane, Lathom, Ormskirk – Certificate of Lawfulness – additional of land onto domestic curtilage – no comment to be made.
- c. No additional applications to consider at this meeting.

Councillor E Pope left the meeting at this point.

25.124

### **CIL MONIES**

Parish Clerk D Abram gave a verbal update with regard to the current position with the project.

- Lease/Licence – currently awaited from West Lancashire District Council – unable to speak to anyone with regard to the same and emails are not being responded to. Councillor Hesketh advised that he would discuss this directly with them and provide an update.
- Contractor has provided a quotation and Councillor Beckett to contact them with regard to the price quoted and report back to the next Parish Council Meeting or update Parish Clerk D Abram.
- The additional bench sought is not included within the contractors quotation and a price has been sought from them but in the meantime Councillors Beckett and Fairclough to source an alternative. If an additional bench is purchased an engraved plaque will be placed on the same and one of the residents in attendance advised that they could complete this free of charge for the Parish Council.
- Parish Clerk D Abram advised that an extension of time would need to be sought as the current deadline is 30 September 2025 and we will not be able to complete the project by that date due to further delays in respect of the Lease/Licence.
- Treescape are able to provide the funding for the fruit trees and stakes, etc that will be required. Parish Clerk D Abram to complete the Grant Application when received.

25.125

### **ONLINE BANKING UPDATE**

Parish Clerk D Abram provided a verbal update that our online banking facilities had been granted but paperwork was currently awaited.

25.126

**SPID CAMERA AND SPEEDING IN THE AREA**

Councillor M McDonnell advised that the latest information from the SPID camera for Ring O'Bells Lane has shown that there is no excessive speeding at all. It was therefore agreed to remove the poles and transfer the same to Daisy Lane.

The Councillors agreed that the SPID camera should be moved now to Carr Lane instead of the next rotation.

Councillor McDonnell also advised that the problem with the numbers going from green to red when speeding occurs is working without any work having to be carried out.

25.127

**LATHOM PARISH COUNCIL WORKING GROUP**

Parish Clerk D Abram requires verbal agreement on the following items:-

- Questionnaire to be slightly amended.
- Cover letter to Questionnaire – Councillor Shaw to draft the letter and provide to Parish Clerk D Abram with other Councillors to agree content before printing.
- Business Reply via Post Office was agreed that #####
- Analysis of data – Councillor McDonnell agreed to analyse the data and provide comprehensive feedback to the next available Parish Council Meeting following the deadline yet to be agreed.
- Reply Envelopes – it was agreed that BHW will print the envelopes at the quoted price (a printer that Parish Clerk D Abram uses).

25.128

**GRANTS**

Parish Clerk D Abram is still awaiting an update with regard to the PROW and Biodiversity Grant availability for 2025/2026 from Lancashire County Council.

25.129

**WEBSITE AND EMAILS**

- Website Parish Clerk D Abram advised that the website had been restored back to 1 November 2023 i.e. just as D Abram was starting with Lathom Parish Council. All informed to be uploaded to bring it back to where it should be regarding changes made.
- .Gov website is now a requirement for the AGAR financial year and we must have this by 31 March 2026.
- Along with the above all Councillors and Parish Clerk must have an email address to communicate with going forward.
- Parish Clerk D Abram has sourced two quotations previously emailed to the Councillors and a decision is required with regard to which provider Lathom Parish Council will go with.

25.130

**PARISH MATTERS****Maintenance Work**

Parish Clerk D Abram advised that she had visited all street furniture with I Waite who carries out the maintenance for the Parish Council. D Abram has proposed that a maintenance schedule be drawn up over a 4 or 5 year period to ensure the even spread of costs to the Parish Council.

From the quotation provided by I Waite it was agreed at the moment that both bus shelters should be painted and Parish Clerk D Abram to contact I Waite to advise him of the same.

Parish Clerk D Abram has also asked if the Councillors could look at the items possibly raised for repair/maintenance in Spring 2026 and the street furniture was split up between the Councillors to look at and clean and provide feedback to Parish Clerk D Abram.

### Green Maintenance Work

Parish Clerk D Abram advised that maintenance work to the Laurels at Sandy Lane Triangle, Briars Brook (Lathom sign) and bus stop in Briars Lane need skilled maintenance to be carried out. This item to be discussed at the September Meeting.

Councillor Fairclough advised that he had not yet sourced any maintenance contractors and will report back to the next available meeting.

25.131

### **BRIARS LANE FENCE REPAIR**

Parish Clerk D Abram advised that no response had been received from the owner.

25.132

### **WEED CONTROL SPRAYING BY WEST LANCASHIRE DISTRICT COUNCIL**

Councillor Owens advised that weed spraying had commenced in the district the week before.

25.133

### **PARISH CLERKS HOURS**

The Councillors agreed that this will be discussed at a separate meeting and agreed formally at the September 2025 Parish Council Meeting. Parish Clerk to organise a meeting to discuss the same.

25.134

### **LAPTOP UPGRADE**

Parish Clerk D Abram advised that the laptop will be provided to K C Computers to upgrade the hard drive and to Windows 11 during August. Previous quotations have been discussed and approved by the Councillors.

25.135

### **BUDGET EXPENDITURE STATEMENT (APRIL TO JUNE 2025)**

All Councillors agreed that they had reviewed the figures and were happy with the same.

25.136

### **FINANCE**

The following accounts was passed for payment in July 2025:

Ormskirk District Scout – Hall Hire	002106	£ 24.00
Diane Abram salary – July 2025	002107	£275.64
Travel to land in Ring O Bells Lane to meet Treescape representative (3 miles @ £0.45 per mile)		£ 1.35
Travel to pick up AGAR from Internal Auditor (22 miles @ £0.45 per mile)		£ 9.90
Travel to H Shaw house for signature on bank form (2 miles @ £0.45 per mile)		£ 0.90
Travel with I Waite re Street Furniture (17 miles @ £0.45 per mile)		£ 7.65
Travel to put up Agenda on noticeboards (8 miles @ £0.45 per mile)		£ 3.60
Stamps and Recorded Delivery postage (Unity Trust)		<u>£ 10.86</u>


PAYE July 2025		£309.90
G Snape for PROW Maintenance	002108	£ 69.00
	002109	£ 102.

25.137

**NEXT MEETING DATE**

The next Lathom Parish Council Meeting will be held at 7.30 p.m. on Monday 22 September 2025.

The meeting closed at 9.30 p.m.

Signed..........