

25.138

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 22 SEPTEMBER 2025 AT THE SCOUT HEADQUARTERS, HALL LANE, LATHOM COMMENCING AT 7.30 p.m.

25.139

PRESENT: Councillors H Shaw (Chair), E Pope, A Sherman, M McDonnell, L McDonnell, S Maitland, County Councillor A Owens and Councillor J Gordon plus two residents.

25.140

TO RECEIVE APOLOGIES

Apologies for non-attendance were received from Councillors A Beckett and I Fairclough.

25.141

COUNCILLORS TO DECLARE AN INTEREST IN ISSUES FOR DISCUSSION

No declarations of interest raised.

25.142

TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23 JUNE 2025

It was resolved that the Minutes of the Parish Council Meeting held on 28 July 2025 and the AGM Minutes of 19 May 2025 should be approved and signed by the Chair.

25.143

ISSUES RAISED BY MEMBERS OF THE PUBLIC

Two members of the public attended the meeting to discuss the following items:-

New Owner of farmland near Lathom Chapel

Two residents attended the meeting to advise that the farmland around Lathom Chapel had been sold and wished to discuss matters regarding the same. It was agreed that this is a private matter and outside of Lathom Parish Councils remit but Councillor Pope advised in his separate capacity as Borough Councillor will look into this for the residents.

Lathom House Lodge

The Councillors advised the residents that Lathom Parish Council had written to the owner.

25.144

PLANNING

Applications to be considered:

There are no planning applications to consider at the meeting.

25.145

CIL MONIES

Parish Clerk D Abram gave a verbal update with regard to the current position with the project.

- Licence – The amended Licence is currently awaiting from WLDC.
- CIL Extension of time – The newly extended time limit is now 31 March 2026.
- The Contractor quotation has been amended to include the original work plus installation of two benches.
- The second bench has been purchased and awaiting installation.
- Correspondence is awaited from Ian Wright at Treescape with regard to the Kings Orchard Grant money to pay for the fruit trees together with stakes, etc.

25.146

ONLINE BANKING UPDATE

Parish Clerk D Abram verbally updated the Councillors as to the current position and proposed a trial run next month for one payment before extending the same.

A Savings Account Application is now to be completed with the bank.

Parish Clerk also suggested adding Councillor Pope plus any other Councillors who wished to be added to approve payments. Identification documents would be needed to proceed.

25.147

SPID CAMERA AND SPEEDING IN THE AREA

Councillor M McDonnell went through the data from the SPID camera in Carr Lane which showed that 98,900 vehicles had passed along the road in the last month and provided a further breakdown of figures.

It was agreed that the next location for the SPID camera would be Hall Lane and Yates Playgrounds are to be advised.

The Parish Clerk confirmed that the additional SPID that had been placed on Carr Lane seems to be the property of Lancashire County Council who have installed spare cameras they had in the area to various parishes in West Lancashire for a short period of time.

The Parish Clerk provided a verbal update with regard to the suggested move of the SPID camera poles from Ring O'Bells Lane. I have been informed by Highways Department at LCC that it would be cheaper to leave the poles in their current position rather than remove them due to the cost element.

The Parish Clerk provided a verbal update with regard to the enquiries made concerning adding SPID camera poles in Daisy Lane (at the location agreed with Councillor M McDonnell) discussed with the Councillors. As a rough guide only the cost of installing the poles would be at least £500 and the process to establish whether the location is suitable or not by Highways Department at LCC had been explained to the Parish Clerk who relayed this information verbally to the Councillors at the meeting. Feedback from Highways Department at LCC is awaited.

Given the suggested cost and with Lathom Parish Council only being in possession of one SPID camera, a discussion took place with regard to the best location to install the SPID camera poles in either Daisy Lane, Hoscar Moss Lane or Meadow Lane. The Councillors will review this and a further discussion will take place at the next Parish Council Meeting.

The Parish Clerk provided a verbal update with regard to the speeding in Daisy Lane reported to the Speed Assessment Unit and no further action is due to take place.

The Ring O'Bells Lane parking issue has been raised by Councillor Pope and he will contact Councillor A Owens to ask him to look into this and the Parish Council would also send a letter to Councillor A Owens with photographic evidence.

It was agreed that given the further proposed expansion of commercial and residential properties and businesses in Burscough that we would try and organise for the Community Police Officer for our area to visit our November 2025 Meeting.

The Councillors agreed that they would like to organise a multi parish meeting to discuss the proposed expansion of Burscough for further commercial and residential properties. It was agreed that a meeting be set up at some point in the future and Rufford, Parbold, Newburgh, Burscough and Wrightington be invited to the meeting.

25.148

LATHOM PARISH COUNCIL WORKING GROUP

Parish Clerk D Abram requires verbal agreement on the following items:-

- Covering Letter – final version to be provided by Councillor Shaw to Parish Clerk.
- Questionnaire – return date to be inserted on to the questionnaire prior to printing.
- Royal Mail – reply regarding the licence and use of the Standard Response postage awaited.
- Pre-printed DL Envelopes – Upon receipt of barcodes from Royal Mail the printers are then to provide the requested envelopes.
- Delivery by Councillors is yet to be agreed.

25.149

GRANTS

Parish Clerk advised that the funding for PROW and Biodiversity is no longer available. A draft letter to Lancashire County Council regarding the removal of the funding and the impact on the Lathom Parish Council to be drafted with a copy to be sent to WLBC and County Councillor A Owens.

25.150

WEBSITE AND EMAILS

Parish Clerk advised that the repairs to the website have not been completed by the current provider and it was decided not to carry out the repairs.

As the Parish Council are required to move the email address and website to a .GOV.UK suffix the above decision had been made and it was agreed that the new suggested domain name, email and website provider be contacted to find out the final price and answer any questions relating to the move. A final decision will be made the next Parish Council Meeting.

25.151

PARISH CLERKS HOURS

It was agreed at an informal Meeting attended by Councillors H Shaw, A Sherman and E Pope that the Parish Clerks hours would remain the same i.e. 24 hours a month and that some additional tasks would be absorbed by the Parish Councillors including responding directly to residents would be carried out by Councillors H Shaw and E Pope. It was agreed that the street furniture would be looked at by Councillors going forward.

It was also agreed to pay the additional extra hours that the Parish Clerk had worked from November 2023 to June 2025 of 83 hours.

25.152

LAPTOP UPGRADE

Parish Clerk advised that the upgrade and additional memory work has now been carried out.

25.153

PARISH MATTERS

Street Furniture (repairs to Bus Shelters)

I Waite has completed the repairs to the bus shelters and removed the green waste from inside and outside the bus shelters. I Waite has advised that there was graffiti on the window at one of the bus shelters and the Councillors are to monitor this situation.

Street Furniture (cleaning and maintenance by Councillors)

Some of the Councillors confirmed that they had cleaned the street furniture allocated to them and the remainder is yet to be completed.

Update regarding the list of Contractors to use for Green Maintenance

I Fairclough was not present at the meeting and will provide an update at a future meeting.

Green Maintenance

It was agreed that the laurels require maintenance to bring them down in height and prices will be obtained and brought back to the next available Parish Council Meeting. The locations to be looked at are Historic Lathom sign near Waness Blade Bridge, Historic Lathom sign in Briars Hall Lane (near aqueduct), Bus Stop location in Briars Hall Lane and Historic Lathom sign at Sandy Lane Triangle.

It was agreed that Councillor E Pope will carry out removal of the overgrown embankment near the aqueduct in Briars Hall Lane during November 2025.

Purple Poppy Wreath at War Horse Memorial

It was agreed that the resident who has sent created a purple wreath is permitted by the Parish Council to put the wreath on the war horse memorial.

Best Kept Village Result

The results of our entry was verbally advised to the Councillors.

25.154

FINANCE

The following accounts was passed for payment in September 2025:

PAYE August	002110	£ 71.40
Ormskirk District Scout – Hall Hire	002112	£ 36.00
Diane Abram salary – August 2025	002113	£285.24
Pay Award of 3.2%		£ 44.16
Diane Abram salary – September and Back Pay for 83 hrs Worked from 1 November 2023 to 30 July 2025		£1,217.99
Travel to Meeting – July 2025 (6 miles @ 45p per mile)		£ 2.70
Travel to Meeting – August 2025 (6 miles @ 45p per mile)		£ 2.70
Travel to Meeting – September 2025 (6 miles @ 45p per mile)		£ 2.70
Travel to H Shaw house (2 miles @ 45p per mile)		£ 0.90
Travel to Daisy Lane (2 miles @ 45p per mile)		<u>£ 0.90</u>
		£1,557.29
PAYE & NI Contributions September and Pay Award	002114	£357.17
I Waite – invoice for maintenance to Bus Shelters	002115	£289.14
LALC Annual Membership	002116	£193.36
Bench purchase (CIL money) refund to H Shaw	002117	£269.00
K C Computers - Windows 11 upgrade, increase in memory & toner	002118	£148.27
ICO Data Protection Renewal	002119	£ 52.00

25.155

NEXT MEETING DATE

The next Lathom Parish Council Meeting will be held at 7.30 p.m. on Monday 27 October 2025.

The meeting closed at 9.30 p.m.

Signed.....

CC
CC
CC