



LATHOM PARISH COUNCIL

Diane Abram (Parish Clerk & RFO)

Address: 8 Elm Road, Burscough, Lancashire, L40 7RL

E-mail: clerklathomparishcouncil@yahoo.com

Website: lathomparishcouncil.org

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held at The Scout Headquarters, Hall Lane, Lathom on Monday 22 September 2025 at 7.30 p.m.

Yours sincerely

Diane Abram
Clerk of the Council

AGENDA

1. To receive apologies for absence.
2. Councillors to declare an interest in subjects for discussion.
3. To approve the Minutes of the Parish Council Meeting held on 28 July 2025 and AGM Minutes of 19 May 2025.
4. Issues raised by members of the public (30 minutes total time).
5. Planning:
- 6 a. Any applications received after publication of the Agenda to be considered. Details will be placed on the Lathom Parish Council website in the "News & Events" page.
7. CIL monies – finalising project in Ring O Bells Lane.
 - Amended Licence/Lease from West Lancashire District Council.
 - CIL extension of time to complete the project (current 30 September 2025).
 - Treescape Grant Application submitted re funding to provide fruit trees.
 - Amended Contractors quotation received.
 - Quotation gate sign.
 - Details of bench purchased.
8. Online Banking update – to receive a verbal update.
9. SPID Camera and speeding in the area
 - Councillor M McDonnell update re SPID camera
 - SPID camera current location Carr Lane – when to move and where to next?
 - Parish Clerk verbal update re moving poles from Ring O'Bells Lane to Daisy Lane.
 - Parish Clerk verbal update re Speed Assessment Unit response re Daisy Lane.
 - Ring O'Bells Lane parking issues.
10. Lathom Parish Council Working Group Questionnaire Project – verbal update from Parish Clerk D Abram
 - Covering Letter to go with questionnaire
 - Questionnaire
 - Blank envelopes

- Printed Return Envelopes
 - Royal Mail – Business Reply
 - When distribution is to take place.
 - Return date.
11. Grants – verbal update from Parish Clerk D Abram regarding PROW and Biodiversity Grants.
 12. Website Repair and .Gov Project – verbal update from Parish Clerk D Abram
 - Repair to current website.
 - Moving website to .Gov
 - 9 Email addresses for Councillors and Parish Clerk
 13. Parish Clerks Hours.
 14. Laptop Upgrade
 15. Parish Matters
 - Street Furniture repairs to bus shelters.
 - Update from Councillors re cleaning and maintenance
 - Verbal update from Councillor Fairclough re contractors (vegetation) quotations.
 - Laurel maintenance.
 - Best Kept Village result.
 16. - To approve accounts for payment for September 2025
 17. To note date and time of next meeting - 7.30 p.m. on Monday 27 October 2025.

Enclosures

3. Minutes of Parish Council Meeting held on 28 July 2025 and AGM Minutes of 19 May 2025.
15. Schedule of accounts for payments September 2025.

Schedule of accounts for payments September 2025

PAYE August	002110	£ 71.40
Ormskirk District Scout – Hall Hire	002112	£ 36.00
Diane Abram salary – August 2025	002113	£285.24
Pay Award of 3.2%		£ 44.16
Diane Abram salary – September and Back Pay for 83 extra hours worked from 1 November 2023-30 June 2025		£1,217.99
Worked from 1 November 2023 to 30 July 2025		
Travel to Meeting – July 2025 (6 miles @ 45p per mile)		£ 2.70
Travel to Meeting – August 2025 (6 miles @ 45p per mile)		£ 2.70
Travel to Meeting – September 2025 (6 miles @ 45p per mile)		£ 2.70
Travel to H Shaw house (2 miles @ 45p per mile)		£ 0.90
Travel to Daisy Lane (2 miles @ 45p per mile)		<u>£ 0.90</u>
		£1,557.29
PAYE & NI Contributions September and Pay Award	002114	£357.17
I Waite – invoice for maintenance to Bus Shelters	002115	£289.14
LALC Annual Membership	002116	£193.36
Bench purchase (CIL money) refund to H Shaw	002117	£269.00
K C Computers - Windows 11 upgrade, increase in memory & toner	002118	£148.27
ICO Data Protection Renewal	002119	£ 52.00